

**AVALON BOROUGH  
REGULAR COUNCIL MEETING  
JANUARY 21, 2014**

**The meeting opened at 7:30 with the pledge of Allegiance led by Joshua Klicker.**

**Roll Call: Cortese, Donnelly, Lloyd, Narcisi, Neal, Nelson, Pascale, Vetterly, and Klicker. Also present: Solicitor Megan Ott, Borough Manager Dilmore, Police Chief Kokoski, Rachel Carroll and Makatura. Absent: Haslett, Tax Collector Klicker.**

**No Executive Session was held prior to the Regular Council Meeting**

**COMMUNICATIONS:**

- **Letter from DCED for online reporting.**
- **Final notice on the Allegheny County Boroughs Association Banquet on Saturday, February 1, 2014**
- **Final paperwork for 434 N. School Street is complete**
- **Committees need to meet to determine what Grants we might be able to apply for.**
- **Letter from Chief Kokoski on Chris Brown regarding the end of his probationary period and his work over the past year and the recommendation on his hiring.**

**Donnelly moved:**

**“To accept the Minutes of the Regular Council Meeting of December 17, 2013, the Close-out Meeting of December 31, 2013, and the Re-organization meeting of January 6, 2014.”**

**Cortese 2nd**

**CARRIED**

**Financial Motions:**

**Pascale moved:**

**“To accept the Finance Report as submitted for January 21, 2014.”**

**Donnelly 2<sup>nd</sup>**

**CARRIED**

**“To accept the Treasurer’s Report as submitted for January 21, 2014.”**

**Donnelly 2<sup>nd</sup>**

**CARRIED**

**“To accept the Tax Collector’s Report as submitted for January 21, 2014.”**

**Donnelly 2<sup>nd</sup>**

**CARRIED**

**“To pay the List of Bills as submitted for January 21, 2014, in the amount of \$96,929.10.”**

**Donnelly 2<sup>nd</sup>**

**CARRIED**

**PUBLIC COMMENT:**

**Tom Michalow  
213 S. Birmingham**

**Thank you to the police for not arresting my mother when she set off the new alarm system at my house. And also to that the police for opening up the Police Station to my Cub Scout Den.**

**Possible Dumpster Day date June 7 or June 14, need to confirm the date with the COG.**

**Ellen Gamble  
1 Marie Avenue**

**Volunteer Board President for the Library. Thank you to Vickie Donnelly for all her past years of work. Welcome to Tom Lloyd as he joins the board.**

**Allegheny County Library Association and Carnegie Library of Pittsburgh Systems and three major foundations in Pittsburgh have started a Community Conservation of the fate of libraries going forward and their current status. In particular, the 45 libraries in Allegheny County. Participation is not required, however, with the supporting foundations Rania Sullivan of Avalon Library and Denise of the Bellevue Library feel it is important as community resources to the school district to be involved in these conversations. Three meetings will be held to conduct Community Conversations between now and July, to obtain information from the public and patrons to make plans going forward. The first of these meetings will be held between now and mid-February. Two small meetings between the Avalon and Bellevue Libraries will be held. Information will be available on line for the public to participate as well as handouts available for distribution. Dilmore has been assigned to this board through the LGA (Local Government Academy). The Avalon Borough Building will be a meeting site. Surprised to see the school district does not contribute, that over 80% of the 43 libraries in the system receive contributions from the school district.**

**Ryan Deering  
18 Marie Avenue**

**Avalon NOW will meet on January 29, 2014, 7:00 pm.**

**Receiving inquiries regarding minutes and ordinances and would like to include them on their website and/or Facebook page. Minutes on the borough website have not been updated since June. Ordinances are also out of date. Makatura questioned the need to duplicate data on their website as well as the Borough Website and will see that the data is brought up to date.**

**MAYOR:  
No Report**

**SECRETARY/MANAGER:**  
○ **Initial meeting with Maher Duessll regarding the 2013 audit with their next visit in February.**

- **Appointed to work with the Carnegie Library through the LGA . With RAD money now becoming less available, there is a concern on how the libraries will be funded, looking out to 3-5 year plans and how the communities will help fund them.**
- **Laudermill hearing conducted on a personnel issue. Executive session to be held after the meeting for further discussion.**

**ENGINEER:**

- **N. Birmingham Wall – Duquesne Light and West View Water preconstruction meeting scheduled. Notice to proceed will be issued once the dates are know to move the utilities.**
- **Meeting on 12/23/13 concerning the broken lateral of McBubbles business on Ohio River Blvd that is discharging down the side of the hill on W. Bellevue Road.**

**SOLICITOR:**

- **McBubbles owner under the impression the engineer would provide information. Solicitor Ott provided copies project information regarding the grant money received through the COG to complete the work on W. Bellevue Rd. to the Bellevue Solicitor.**
- **School St. property donation complete. Deed to be recorded. Search to be done to determine how many properties Avalon Borough actually owns. This will help to determine what needs to be done with other vacant properties in the Borough and how they can be put back on the tax rolls.**
- **TAN Loan paperwork completed and will close on Wednesday, January 22, 2014.**
- **Executive session to be held after the meeting for labor negotiations and personnel matters.**

**FINANCE:**

**All finance motions regarding the monthly reports and list of bills were made prior to the committee report, following the Communications.**

**Additional Finance motions:**

**Neal moved:**

**“To accept Resolution #1095, a resolution securing a tax anticipation loan with WesBanco Bank in the amount of \$300,000.00”.**

**Donnelly 2<sup>nd</sup>**

**CARRIED**

**Lloyd moved:**

**“To ask the Secretary to advertise and set the tax rate for Avalon Borough at 7.83 mills for 2014.”**

**Donnelly 2<sup>nd</sup>**

**CARRIED**

**“To accept the 2012 Delinquent Real Estate Tax List and forward to Jordan Tax Service for collection.”**

**Donnelly 2<sup>nd</sup>**

**CARRIED**

**SAFETY:**

**Chief Kokoski introduced and recommended to hire Officer Chris Brown as a full time employee in the Avalon Police Department upon completion of his probation period.**

**Narcisi moved:**

**“To hire Officer Chris Brown as a full time employee in the Avalon Police Department, as he has successfully completed his probationary period.**

**Lloyd 2<sup>nd</sup>**

**CARRIED**

**“To have the Secretary start the necessary paperwork for the purchase of a new police car.”**

**Lloyd 2<sup>nd</sup>**

**Discussion followed regarding the type of car and leasing vs. purchasing agreement. Will be purchased through IBIS Tek, which is part of the Costar program.**

**CARRIED**

**STREETS:**

**Vehicles out of service for approximately 10 days. Problem corrected. Also correcting any salting issues.**

**PARKS:**

**Cortese moved:**

**“To have the Secretary advertise for the position of Pool Manager for the 2014 season.”**

**Donnelly 2<sup>nd</sup>**

**CARRIED**

**“To have the Secretary advertise for Life Guards for the 2014 season.”**

**Lloyd 2<sup>nd</sup>**

**CARRIED**

**“To have the Secretary advertise for the position of Pool Cashier for the 2014 season.”**

**Pascale 2<sup>nd</sup>**

**CARRIED**

**“To have the Secretary advertise for position in the Concession Stand for the 2014 season.”**

**Lloyd 2<sup>nd</sup>**

**CARRIED**

**The Parks Committee Meeting will be held the 1<sup>st</sup> Thursday of every month at 4:00 pm.**

**LIBRARY:**

- **Part Time position, 25 hr/week, is being advertised and accepting applications through February 3.**
- **Library activities calendar to be posted in the Borough Building.**
- **All volunteers and employees have their state clearances.**
- **Safety issues have been addressed with Vetterly and the Streets Department, lighting in the process of being removed from the sidewalks.**

**INTERBORO:**

- **COG Recycling Day May 10, 2014, to be held in Bellevue. Volunteers always welcome.**
- **ACBA Banquet at the Casino, February 2, 2014**
- **Working with Northgate to become a Blue Ribbon Community, which requires a student to attend Council meetings.**

**Cortese moved:**

**“To adjourn to Executive Session to discuss labor negotiations and the employment matter.”**

**Vetterly 2<sup>nd</sup>**

**CARRIED**

**Adjourned to Executive Session at 8:10 pm.**

**Cortese moved to adjourn at 9:15 p.m.**

**Nelson 2<sup>nd</sup>**

**CARRIED**

**Respectfully submitted**

**Harry W. Dilmore  
Manager**