



BOROUGH OF AVALON
POLICE DEPARTMENT
640 CALIFORNIA AVE
PITTSBURGH, PA 15202
412-761-0353



POLICE OFFICER EMPLOYMENT APPLICATION PACKET

Completion of the Police Officer Employment Application Packet is the first step in the employment process. The information on these forms will be used to judge your qualifications for the position of police officer. Read all of the questions carefully and answer all questions completely and honestly.

You must complete this application packet yourself. Type or print the forms. Do not leave any blank spaces. If a question does not apply, write "N/A" in the answer space. All information in this application is subject to verification. Any false, misleading, or incomplete information will result in your application being eliminated from consideration.

Return the entire packet to the address below:

**Borough of Avalon
640 California Ave
Pittsburgh, PA 15202**

Office Use Only: Date received _____

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******need zip code and academy attended******

APPLICATION INSTRUCTIONS

To register for the testing procedure you **MUST**:

1. Complete and return the enclosed application in full.
 2. Resume required.
 3. Submit a **\$50.00** check or money order made payable to;
 4. Borough of Avalon.
- All payments are non-refundable.
 - Do not send cash.

At the time the application is returned you will be given an “information Packet” regarding the location, date and time of the written exam.

No applicant will be permitted to take the written test or agility test if not properly and timely registered.

QUALIFICATIONS

- Age: Minimum age 21 years.
- Education: Act 120 Police Training required.
- Residence: Must be a citizen of the United States.
- Physical Ability: Must be able to perform the essential functions of a Police Officer as described in the application packet.
- Other: Must possess a valid Pennsylvania Driver's license. If applicant is from out of state, they must possess a valid driver's license from their state of residence, but prior to appointment must possess a valid Pennsylvania driver's license.

EMPLOYMENT CONDITIONS

- Probation Period: Twelve (12) months
- Starting Salary: \$58,577.27
- Benefits: Health, Dental, Life and Disability insurance. Pension plan and other benefits as listed in the Police Collective Bargaining Agreement.

**PLEASE REVIEW THE CONTENTS OF THIS PACKET CAREFULLY
SO AS TO ASSURE PROPER COMPLIANCE WITH LISTED
REGULATIONS.**

IMPORTANT INSTRUCTIONS

1. Read carefully the entire application form before writing in your answers.
2. Print your answers in **Ink or Type**.
3. Answer all questions carefully and correctly. If additional space is required, use another sheet of paper, indicating the number of the question, and attach it to the application.
4. The completed application must be hand delivered by applicant **ONLY**, to the Borough of Avalon Administration Office at 640 California Ave, Pittsburgh, PA 15202 no later than 4:00pm October 19, 2018
5. The following required documentation must be returned with your application:

✓ **If the below listed items are not provided to the Borough of Avalon at time application is returned you will be eliminated from the hiring process.**

- A copy of your basic recruit training transcript and Act 120 Certification.
- A photo driver's license or comparable evidence of identification, including photograph.
- Notification procedure release. (copy attached)
- Verification. (copy attached)
- Personal Injury Waiver. This form **MUST** be notarized before returning. (copy attached)
- Verification of understanding of essential job functions. (copy attached)
- Notarized Waiver and release for background information (copy attached)
- Release of medical records. (copy attached)
- Psychological examination consent. (copy attached)
- Consent to polygraph test. (copy attached)
- Notorized Sworn Statement. (copy attached)
- Release from liability. (copy attached)
- Form NA#13072 (summary of military records)
- Military Form #DD214
- Military exit physical

SELECTION PROCESS

Step 1

Written Test: Photo Identification required.

Test Format: Law Enforcement related material; reading, comprehensive and writing skills.

Test Score: Seventy (70%) percent will be a passing score. All applicants passing the written test will proceed to STEP 2. Applicants will be notified by mail of their results.

Step 2

Physical Agility Test: Photo Identification required.

Test Format: Applicant will be required to perform several job related exercises.

Test Score: PASS or FAIL. Applicant must pass all exercises. Applicants who do not pass the physical agility test will be notified by mail.

Step 3

Background Investigation: A thorough background check of family, neighbors, schools, places of employment and criminal and financial history will be performed on all applicants.

Step 4

Civil Service Board Interview: An oral interview will be held before the Civil Service Board.

Test Score: Top score; 100 point average. Final score will be the total of both the written test and the oral interview.

ELIGIBILITY LIST

An ELIGIBILITY LIST of applicants will be formed. Selection for employment will be made from the top three (3) applicants on this list. Veteran's preference will be utilized at this time.

The ELIGIBILITY LIST will be posted for thirty (30) days at Avalon Borough Police Department located at 640 California Ave, Pittsburgh, PA 15202

The ELIGIBILITY LIST will be in effect for twelve (12) months from the date the list is certified by Civil Service.

CONDITIONAL OFFER OF EMPLOYMENT TO SELECTED CANDIDATE

- Pass ACT 120 Certification examination if applicable
- Pass a psychological examination.
- Pass a physical examination.
- Pass a polygraph.
- Qualify with service weapon and other department weapon(s).
- Maintain or complete both CPR and First Aid certification.

AVALON POLICE DEPARTMENT
POLICE OFFICER ESSENTIAL JOB FUNCTIONS

1. Effect an arrest, forcibly if necessary, using handcuffs and other restraints. Subdue resisting suspects using; maneuvers, weapons, the use of hands and feet and other approved weapons in self-defense.
2. Prepare investigative and other reports, including sketches, using appropriate grammar, symbols and mathematical computations.
3. Exercise independent judgment in determining; when there is reasonable suspicion to detain; when probable cause exists to search and arrest; when force may be used and to what degree.
4. Operate a law enforcement vehicle during both the day and night as well as in emergency situations involving speeds in excess of posted limits, in congested traffic, in unsafe road conditions caused by factors such as; fog, smoke, rain, ice and snow.
5. Communicate effectively and coherently over law enforcement radio channels while initiating and responding to radio communications.
6. Gather information in criminal investigations by interviewing and obtaining the statements of victims, witnesses, suspects and confidential informers.
7. Pursue fleeing suspects and perform rescue operations, which may involve the following; quickly running after a suspect, quickly entering and exiting law enforcement patrol vehicle, lifting, carrying and dragging heavy objects or persons, climbing over and pulling up oneself over obstacles, jumping down from elevated surfaces, climbing through openings, jumping over obstacles (ditches, streams, etc.), crawling in confined areas, balancing on uneven or narrow surfaces and using body force to gain entrance through barriers.
8. Load, unload, aim and fire from a variety of body positions using handguns, shotguns and other agency weapons under conditions of stress that justify the use of deadly force and at levels of proficiency prescribed in certified standards.
9. Perform searches of people, vehicles, buildings and large outdoor areas which may involve feeling and detecting objects, walking for long periods of time, detaining people and stopping suspicious vehicles and persons.
10. Conduct visual and audio surveillance for extended period, which may require standing, sitting and confinement in unusual, tight or uncomfortable spaces.

11. Engage in law enforcement patrol functions that include such things as working rotating shifts, walking on foot patrol for extended periods and physically checking the doors and windows of building to ensure they are secure.
12. Effectively communicate with people, including juveniles, by giving information and directions, mediating disputes and advising of rights and processes.
13. Demonstrate communication skills in court and other formal settings.
14. Detect and collect evidence and substances that provide the bases of criminal offenses and infractions and that indicate the presence of dangerous conditions.
15. Endure verbal and mental abuse when confronted with hostile view and opinions of suspect and other people encountered in an antagonistic environment.
16. Perform rescue functions at accidents, emergencies and disasters to include directing traffic for long periods of time, administering emergency medical aid, lifting, dragging and carrying people away from dangerous situations and securing and evacuating people from particular areas.
17. Process and transport prisoners and committed mental patients using handcuffs and other appropriate restraints.
18. Put on and operate a gas mask in situations where chemical munitions are being deployed. Perform essential job functions during deployment.
19. Extinguish small fires by using an extinguisher and other appropriate means.
20. Read and comprehend legal and non-legal documents, including the preparation and processing of such documents as citations, affidavits and warrants.
21. Process arrested suspects to include taking their photographs and obtaining a legible set of inked fingerprint impressions.
22. Perform all job functions under extreme weather or climate conditions.
23. Effectively manage situations that require the handling and /or disposing of domestic and wild animals, including euthanizing wounded or diseased animals.
24. Filling out written reports in a clear and concise manner.
25. Must be proficient in the use of computers by utilizing the computer to prepare criminal complaints, warrants, accident reports, etc.

NOTE The successful applicant must be able to perform **ALL** of the above essential job functions of a police officer, unassisted and at a pace and level of performance consistent with the actual job requirements. This requires a high level of physical ability to include vision, hearing, speaking, flexibility and strength.

**AVALON POLICE DEPARTMENT
POLICE OFFICER ESSENTIAL JOB FUNCTIONS**

PERSONAL CHARACTERISTICS

Police Officers maintain a position which involves the highest degree of public trust. Therefore, it is imperative officers maintain and have a history of honesty, reliability, integrity, high moral character and the ability to manage personal finances and interpersonal skills.

Additionally, police officers are frequently placed in a position of physical and mental stress. Therefore, if the applicant poses a significant risk of substantial harm to themselves, other officers and the public and the significant risk cannot be eliminated the applicant may be at a disadvantage in the hiring process.

VERIFICATION OF UNDERSTANDING

I have reviewed the above list of essential job functions for the Avalon Police Department Police Officer and believe I can perform all duties.

Signature

Date

Print Name

VERIFICATION

I understand this application has been completed subject to penalties of 18 Pa. C.S. Section 4904 relating to unsworn falsifications to authorities.

Signature

Date

Print Name

PLEASE RETURN THIS FORM WITH APPLICATION

NOTIFICATION PROCEDURE RELEASE

In the processing procedure required for applicants, it may become necessary to contact the applicant in the event they are being given further consideration for the position of police officer with the Avalon Police Department.

If conventional methods fail in attempting to contact the applicant, a certified letter will be sent to the applicant's address listed on the application. Should the certified letter be returned indicating it was unclaimed or undeliverable; the applicant will be eliminated from further processing and consideration.

It is the applicant's responsibility to notify the Avalon Police Department's Police Chief, in writing, of the address change. By affixing your signature to this form, the applicant acknowledges they have read and understood the contents of this procedure.

Signature

Date

Print Name

PLEASE RETURN THIS FORM WITH APPLICATION

SWORN STATEMENT

I hereby swear all statements made in this questionnaire are true and complete. I also understand any misstatements of material facts will subject me to disqualification and termination of the application process of employment and could result in criminal prosecution.

Signature

Date

Print Name

Notary Public

PLEASE RETURN THIS FORM WITH APPLICATION

RELEASE FROM LIABILITY

In accordance with the Avalon Police Department hiring procedures for new police officers, the Avalon Police Department requires all applicants to undergo a physical agility test to ensure each individual possess the necessary physical ability to carry out the duties attendant with being a police officer.

I, _____ (print full name),

understand said test is strenuous and will require me to perform a series of aerobic and strength exercises. Therefore, if I am in ill health or have some ailment which might inhibit my ability to safely complete the above exam I will receive approval from a licensed physician before taking the test.

I further understand in the event I sustain any injuries in conjunction with said exam, I will not hold the Borough of Avalon, it's police department, employees, officers, and assigns completely harmless from any liability connected with said test.

I have read this release and I understand I am waiving my rights to hold the Borough of Avalon liable for any injuries I may sustain as a result of my participation in said test.

Signature

Date

Print Name

PLEASE RETURN THIS FORM WITH APPLICATION

RELEASE OF MEDICAL RECORDS

I, the undersigned, grant permission for the bearer to view or obtain any and all medical records deemed pertinent to my employment as a police officer for the Avalon Police Department.

A copy of this release shall be sufficient to obtain such records.

Signature

Date

Print Name

PLEASE RETURN THIS FORM WITH APPLICATION

PERSONAL INJURY WAIVER

I hereby release the Avalon Police Department or any of its authorized representatives from any liability or damage for any physical injury which may result from performing the physical agility examination for the position of police officer.

Signature

Date

Print Name

AFFIDAVIT

State of: _____

County of: _____

Before me personally appeared the said _____

Who states he executed the above Injury Waiver of his/her own free will and accord, with

Full knowledge of the purpose therefore;

Sworn to and subscribed in my presence this _____ day of _____, 20 _____

Notary Public

Applicants who have NOT released the Avalon Police Department from liability for possible injury resulting from participation in the physical agility test by completing this waiver will NOT be permitted to take the test.

BRING THIS FORM, SIGNED AND NOTARIZED, TO THE TEST SITE ON THE DAY OF THE PHYSICAL AGILITY TEST.

PSYCHOLOGICAL EXAMINATION CONSENT

I hereby freely consent to undertake a psychological profile examination as a part of my application for a law enforcement position with the Avalon Police Department.

Signature

Date

Print Name

PLEASE RETURN THIS FORM WITH APPLICATION

PERSONAL DATA

1. Position applied: _____

2. Today's date: _____

3. Full name: _____

Last name

First Name

Middle name

4. Home address: _____

City

County

State/Country

5. Home telephone number: _____

Business telephone number: _____

Other telephone number: _____

6. Place of birth: _____

City

County

State/Country

7. Have you ever used another name or had your name changed? YES NO

NOTE: This includes, but not limited to, maiden names, former names, former married names, adopted names, nicknames, etc. If yes, fill in the information below.

PREVIOUS NAME	DATE OF CHANGE	LOCATION OF CHANGE	REASON FOR CHANGE
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8. Social Security Number: _____

9. In which state was your Social Security number issued?

PERSONAL DATA (cont.)

10. Describe any scars, marks, tattoos and their locations:

Location on body	Scars	Marks	Tattoos

11. Are you a citizen of the United States? YES NO

12. Are you Natural Born? () Provide a certified copy of your birth certificate for the Bureau
Of Vital Statistics in the state you were born.

Naturalized () Provide original Naturalization Papers

Resident Alien () Provide alien registration card

13. In case of emergency, please list someone we may contact:

_Name of person to contact	phone number	relationship
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SOCIAL MEDIA QUESTIONNAIRE

Do you or have you ever belonged to a Social Media Network? YES NO

Have you ever utilized sites such as Facebook, YouTube, etc.?. YES NO

If yes to any of the above, please list sites and the reason for their use.

Social Network Site

Reason

RESIDENCES

List all of your addresses for the last ten (10) years. Begin with your present address. This list should include temporary addresses, part time addresses, military addresses, school addresses and address over thirty (30) days.

From Mo/Yr	To Mo/Yr	Address	City	State	Zip

EDUCATION

Circle the highest grade completed:

7 8 9 10 11 12 Other

If you graduated from high school or received a GED, complete the following information:

Name of High School

Complete mailing address

Phone number

List any degrees you have obtained (A.A, A.A.S, B.S, M.P.A., etc.)

Type of Degree	Grade Point AVG	Year Received
----------------	-----------------	---------------

Type of Degree	Grade Point AVG	Year Received
----------------	-----------------	---------------

Type of Degree	Grade Point AVG	Year Received
----------------	-----------------	---------------

Since High School, have you ever been expelled or suspended from any school or been disciplined by any

school official? YES NO (if yes, please explain)

EMPLOYMENT HISTORY

What is your present position? _____

Have you ever worked for the Avalon Police Department? YES NO

If yes,
when? _____

Have you ever applied with the Avalon Police Department? YES NO

If yes, fill in the information on the table below.

Date	Position	Department	Disposition

EMPLOYMENT HISTORY (cont.)

*If you answer YES to any of the following questions, please explain fully on pages 43-44.

- | | |
|---|--------|
| 1. Have you ever been terminated, forced to resign or otherwise involuntarily separated by a previous employer? | YES NO |
| 2. Have you ever been reprimanded by a supervisor for misconduct or for not doing your job properly? | YES NO |
| 3. Have you ever been reprimanded for being late or absent? | YES NO |
| 4. Have you ever been disciplined by a supervisor including verbal or written reprimands, suspensions, fines, etc.? | YES NO |
| 5. Have you ever left a job without giving a two week notice? | YES NO |
| 6. Have you ever been engaged in any business as an owner, partner or corporate member? | YES NO |
| 7. Have you ever taken anything of value, goods or service, from an employer without their permission? | YES NO |
| 8. Have you ever taken any cash money from an employer? | YES NO |
| 9. Have you ever accepted a bribe to perform or not perform your duty? | YES NO |
| 10. Figure out a dollar amount of how much you have taken from all employers combined during the last five years and circle the amount below which comes closest to the total dollars in merchandise, goods or services you have taken. | |

This can include but not limited to; paper, pens, clips, etc.

\$10 \$25 \$50 \$75 \$100 \$200 \$500 \$750 \$1000 \$2500 \$5000

Other _____ Explain on pages 43-44.

EMPLOYMENT HISTORY (cont.)

11. In the last five years, have you submitted an application for employment with any other law enforcement agency or department?

YES NO If yes, fill in information in table below. If more space is needed use pages 44-45.

AGENCY	DATE APPLIED	DISPOSITON OF APPLICATION

12. Have you ever been rejected for cause from a public safety job? YES NO

If yes, please explain.

13. At the present time, do you have any pending applications with any other law enforcement agencies? YES NO

If yes, please explain.

EMPLOYMENT HISTORY (cont.)

List all employment for the past ten years, beginning with current or most recent positons.

Employer	Dates employed	Job title
----------	----------------	-----------

Address	Description of duties
---------	-----------------------

Supervisors name/phone number	Salary
-------------------------------	--------

Reason for leaving

=====

Employer	Dates employed	Job title
----------	----------------	-----------

Address	Description of duties
---------	-----------------------

Supervisors name/phone number	Salary
-------------------------------	--------

Reason for leaving

=====

EMPLOYMENT HISTORY (cont.)

Employer	Dates employed	Job title
----------	----------------	-----------

Address	Description of duties
---------	-----------------------

Supervisors name/phone number	Salary
-------------------------------	--------

Reason for leaving

=====

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Employer	Dates employed	Job title
----------	----------------	-----------

Address	Description of duties
---------	-----------------------

Supervisors name/phone number	Salary
-------------------------------	--------

Reason for leaving

=====

Employer	Dates employed	Job title
----------	----------------	-----------

Address	Description of duties
---------	-----------------------

Supervisors name/phone number	Salary
-------------------------------	--------

Reason for leaving

FINANCIAL HISTORY

*If you answer YES to any of the following questions, please explain on pages 43-44.

- | | | |
|--|-----|----|
| 1. Do you have any bills past due | YES | NO |
| 2. Are any creditors currently pressing you for payment? | YES | NO |
| 3. Have you ever had any credit accounts in collections? | YES | NO |
| 4. Have you ever had any item repossessed? | YES | NO |
| 5. Within last five years have you ever filed for bankruptcy? | YES | NO |
| 6. Within last five years have your wages ever been garnished? | YES | NO |
| 7. Within last five years have you ever been evicted from a residence? | YES | NO |
| 8. Have you ever been involved in a civil lawsuit? | YES | NO |
| 9. Are you currently involved in a civil lawsuit? | YES | NO |
| 10. Have you ever written a bad check? | YES | NO |
| 11. Have you ever misused a credit card or forged check? | YES | NO |
| 12. Have you ever attempted to obtain credit fraudulently? | YES | NO |

MILITARY SERVICE

Attach copy of all Military Discharge and Separation Papers

If you answer YES to any of the following questions, please answer on pages 43-44.

1. Have you ever ATTEMPTED to enlist in branch of the United States Armed Forces? YES NO
2. Have you ever served in any branch of the United States Armed Forces? YES NO
3. Have you ever served in a foreign military? YES NO
4. Have you ever been involved in a subversive act against the United States YES NO
 government or any other government, such as; mutiny, treason, sabotage,
 espionage, etc.?

APPLICANTS WHO SERVED IN THE U.S. ARMED FORCES, ANSWER THE FOLLOWING QUESTIONS.

Branch of Service	Enlistment Period	Service Number	Highest Rank Held

5. What is the type of military discharge? (Honorable, Dishonorable, General, Under Honorable Conditions, Entry Level Separation, Medical, etc.) **BE SPECIFIC**

6. Are you claiming Veteran's preference? YES NO

MILITARY SERVICE (cont.)

7. Have you ever been court-martialed, tried on charges, or subject of an Article 15, Company punishment, and or any other disciplinary action while a member of the Armed Forces?

YES NO

If yes, please explain on pages 43-44.

FORMS THAT MUST BE SUBMITTED WITH APPLICATION

1. Form NA#13072 (Summary of Military Records)
2. DD214
3. Exit Physical

CRIMINAL HISTORY / ACTIVITY

1. Have you ever been arrested and or convicted for a misdemeanor or felony offense?

YES NO If yes, complete the table below.

Jurisdiction	Charge	Felony/Misdemeanor	Date	Disposition

2. Circle any of the following activities you have ever committed; whether detected or undetected, and explain fully on pages 43-44.

If none, circle "none"

NONE

Arson	Auto theft	Child molestation
Assault	Theft	Incest
Battery	Kidnapping	Sodomy
Burglary	Homicide	Prowling
Cruelty to animals	Bad checks	Harassment
Drug sales	Robbery	Any other sexual assault
Drug possession	Shoplifting	Furnishing alcohol to minors
DUI/DWI	Theft from employer	Trespassing
Entering Auto	Vandalism	Corruption of minors
Extortion	Rape	None

CRIMINAL HISTORY / ACTIVITY (cont.)

3. Have you ever been charged, whether or not you were convicted, because of any domestic violence related incident? YES NO If yes, explain in space below.

If YES, to any of the questions below, please explain on page 43-44.

- | | | |
|--|-----|----|
| 4. Has there ever been any criminal warrants taken out for you? | YES | NO |
| 5. Have you ever been involved in any undetected crime? | YES | NO |
| 6. Have you ever been involved in any theft? | YES | NO |
| 7. Have you ever been required to pay a fine in excess of \$25.00 | YES | NO |
| 8. Have you ever been placed on probation/parole? | YES | NO |
| 9. Have you ever been questioned by police as a suspect of a felony? | YES | NO |
| 10. Are there currently any charges pending against you? | YES | NO |
| 11. Are you currently under any subpoena(s)? | YES | NO |
| 12. Have you ever been charged with a summary non traffic citation? | YES | NO |

MOTOR VEHICLE / DRIVING HISTORY

1. Do you currently possess a valid driver's license? YES NO

 If yes, which state? _____ License Number _____

2. Have you ever had a driver's license in another state? YES NO

 If yes, which state? _____ License Number _____

3. Have you ever had a foreign driver's license? YES NO

 If yes, which country? _____

4. Have you ever had a Military driver's license? YES NO

 If yes, for which branch? _____ License Number(if known) _____

5. Has your driver's license ever been suspended, revoked or canceled in any state?

 If yes, please explain on pages 43-44.

6. Have you ever received a citation or parking ticket? YES NO

 If yes, please fill in table below. If more space is needed please use pages 43-44.

Charge	Jurisdiction	Date Received	Court Date	Disposition

MOTOR VEHICLE / DRIVING HISTORY(cont.)

7. Have you been involved in a motor vehicle accident in the last ten (10) years?

If yes, please fill in table below.

Date	Police Report Yes / No	Location City / State	Cause of Accident	Injuries Yes / No	Driver at Fault	Citations Yes / No

MOTOR VEHICLE / DRIVING HISTORY(cont.)

*If you answer YES to any of the questions below, please explain on pages 43-44.

- | | | |
|---|-----|----|
| 8. Have you ever been charged with DUI/DWI | YES | NO |
| 9. Have you ever been involved in a hit and run accident? | YES | NO |
| 10. Have you ever been involved in a serious motor vehicle incident? | YES | NO |
| 11. Have you ever left the scene of an accident without rendering aid? | YES | NO |
| 12. Have you ever been involved in any traffic related lawsuits? | YES | NO |
| 13. Have you ever been involved in a motor vehicle accident which resulted in a serious injury or fatality? | YES | NO |

DRUG USAGE

Please answer each line truthfully. The use of, or experimentation with, a particular drug(s) may not necessarily mean automatic disqualification. In the table provided, indicate when you first tried the drug(s) listed, when you last used the drug(s) listed and the approximate number of times used.

DRUG	DATE FIRST USED	DATE LAST USED	NUMBER OF TIME USED
Marijuana			
Hashish			
PCP/Angel Dust			
ICE			
Ecstasy/MDMA			
Cocaine			
Crack Cocaine			
Heroin			
LSD/Acid			
Crank			
Mushrooms/Peyote			
Morphine			
Synthetic Marijuana			
Opium			
Psilocybin			
Quaaludes			
Speed			
Downers/Barbiturates			
Valium			
Steroids			
Crystal Methadone			
Any other illegal drug (specify)			

DRUG USAGE(cont.)

*If you answer yes to any of the following questions, please explain fully on page 43-44.

- | | | |
|---|-----|----|
| 1. Have you ever been involved in the sale, distribution or growing of marijuana? | YES | NO |
| 2. Have you ever been involved in the sale, distribution or growing of any
Illegal narcotic. | YES | NO |
| 3. Have you ever taken a drug prescribed to another person? | YES | NO |
| 4. Have you ever given your prescribed drug to another person? | YES | NO |

ALCOHOL USAGE

1. Do you drink alcohol? YES NO

If yes, how often? _____

2. List the approximate date you were last intoxicated _____

3. Have you ever been arrested because of an alcohol related offense?

If yes, please explain

MISCELLANEOUS QUESTIONS

1. Have you ever applied for a permit to carry a concealed weapon? YES NO

If yes, was the permit granted? YES NO

2. Date permit was granted? _____

3. Which agency granted permit? _____

*If permit was not granted, please explain fully on pages 43-44.

4. Do you know of any reason that would prevent you from obtaining the position you are applying for? If yes, explain on page? YES NO

5. Is there any reason you could not work flexible rotating shifts as related specifically to your job assignment or duties? YES NO

*If yes, please explain fully on pages 43-44.

6. Have you purposely omitted any information on this application? YES NO

7. Did you understand all of the questions in this document? YES NO

