



ZONING HEARING BOARD APPLICATION

BOROUGH OF AVALON
ALLEGHENY COUNTY, PENNSYLVANIA

APPLICATION DATE: _____

I. PROPERTY INFORMATION

Address of Property _____
County Department of Real Estate Parcel Number(s) _____
Acreage of Property _____ Present Use of Property _____
Proposed Use of Property _____ Zoning Classification of Property _____

II. APPLICANT INFORMATION

Name of Applicant _____
Address of Applicant _____
Telephone No. _____ E-mail Address _____
Name of Landowner _____
(If different than Applicant)
Address of Landowner _____
Telephone No. _____ E-mail Address _____

III. TYPE OF APPLICATION

Check Appropriate Application Type:

- Appeal from Zoning Enforcement Notice / Zoning Officer Determination
- Use by Special Exception
- Variance:
 - Use
 - Dimensional Setback
- Validity Challenge
- Curative Amendment
- Other (please explain)

Cite All Applicable Sections of the Zoning Ordinance: _____



IV. DESCRIPTION OF PROPERTY, DEVELOPMENT OR IMPROVEMENT FOR WHICH APPEAL IS FILED

Location: _____
Zoning Classification: _____ Lot Size: _____
Present Use: _____ Proposed Use: _____
Existing Improvements on the Land: _____
Description of Variance / Appeal Requested: _____

Justification for Request: (please include grounds for application, and if physical hardship is claimed as basis for variance, state specific hardship) (attach narrative if needed)

Has a Previous Application been filed with the Board for this property? (If yes, please provide Date and disposition):

Please provide names & addresses of all property owners within 200 feet of the property for which This application is filed as shown on the latest assessment rolls of the County of Allegheny (attach list if needed):

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____



Please print clearly. Illegible and incomplete forms will not be accepted. Please remit payment with this application. For corporate entities, a form of identification of an authorized officer of the company, or copy of a written agreement of the corporation's registered agent is required.

The undersigned hereby represents that, to the best of his/her knowledge, belief that all Information listed above is true, correct, and complete; and that all attachments contain the required information.

V. APPLICANT SIGNATURE

Print Name: _____

Signature: _____ Date: _____

If Applicant differs from Property Owner, please attach Property Owner authorization: _____

Non-Refundable Application Fee: \$200.00

Escrow Deposit: \$500

The escrow deposit covers hearing expenses such as advertising, postage, court reporter and transcript, and legal fees incurred by the Zoning Hearing Board. Additional funds may be requested if costs exceed the initial escrow deposit.

Note: The required fee and eight copies of all required information must accompany this application or it will not be accepted as complete.

Please see page 5, Zoning Hearing Board Application Submittal Requirements, to be sure your application is complete.



For Office Use Only

Date Application Received: _____ Fee Received: _____

Date of Hearing: _____

Received by: _____

ZHB Determination: **APPROVED / DENIED** (Attach Copy of Decision / Findings)



Zoning Hearing Board Application Submittal Requirements

*** Insufficient information may delay the board's hearing of your request ***

Have you submitted the following?

_____ A detailed description of the requested variance, special exception, validity challenge, or appeal from municipal action.

_____ A survey, sketch, or plot plan, drawn to scale, for the property which request is being filed. (Include: owners name, address, size of parcel, location, and direction, etc.)

_____ Justification for request, including grounds for appeal and specific hardship.

_____ Authorization to act on property owner's behalf if applicant is not the owner.

_____ Citation of all applicable sections of the Zoning Ordinance.

_____ Names and addresses of all adjoining property owners.

_____ Any pictures, building plans, or other representation needed in determination of request. (Include: setbacks, parking, access, and dimensions of all structures, etc.)

_____ Completed application, signed and dated, along with required fee.

_____ Eight copies of all information to the Zoning Officer.

*** Additional information and or testimony may be necessary before the board. ***