

**JORDAN TAX SERVICE, INC.**  
**BOROUGH OF AVALON & NORTHGATE SCHOOL DISTRICT**  
**TAX CERTIFICATION &/OR MUNICIPAL CLAIM LETTER APPLICATION**

PLEASE ENCLOSE PROPER PAYMENT WITH REQUEST & ALLOW ( 7-10 ) SEVEN TO TEN BUSINESS DAYS TO PROCESS THIS REQUEST. REQUEST FOR MUNICIPAL CLAIM LETTER WILL BE RETURNED IF ALL DATA IS NOT COMPLETED.

**BOROUGH OF AVALON: CHECKS MADE PAYABLE TO : "BOROUGH OF AVALON"**

Call: Avalon Borough 412-761-5820 - Opt 1, 640 California Avenue, Pittsburgh, PA 15202-2499

**Dye Testing Evidence of Compliance (\$25)      Occupancy Permit (\$55 Residential, \$35 Re-inspection, \$75 Commercial)**

**JORDAN TAX SERVICE, INC.:** (Total Fee \$ \_\_\_\_\_ - made Payable to: **"Jordan Tax Service, Inc."**)

Property Tax Certification: **\$30.00 per Parcel**      Municipal Claim Letter: **\$35.00 per Parcel (Current & Dlq Sewage, Dlq Trash)**

**MAIL TO: Jordan Tax Service, Inc., 102 Rahway Rd, McMurray, PA 15317      (724) 731-2351**

**Application Date:**

REFINANCE ?	YES	NO	MUNICIPAL CLAIM LETTER REQUEST:	YES	NO
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SALE?	YES	NO	TAX CERTIFICATION:	YES	NO
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CLOSING DATE:	File #:	Block & Lot or Other Description:
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**OWNER/SELLER:**

Home Phone #:

Seller's Address:

Work Phone #:

**Property Address:**

Rental Property:	YES	NO	Commercial Property:	YES	NO	# of Units:
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**Seller's Forwarding Address:**

**BUYER'S NAME:**

Seller's Agent:

Phone #:

Requested By:

Phone #:

Closing Officer:

Phone #:

Closing Company:

Phone #:

Mailing Address:

Fax #:

Email Address:

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**PLEASE INCLUDE A SELF-ADDRESSED STAMPED ENVELOPE FOR RETURN REPLY  
 NO VERBALS OR FAXED INFORMATION WILL BE ISSUED FROM THIS OFFICE ON ANY REQUEST!**